

**PRIVACY NOTICE CONCERNING THE PROCESSING OF PERSONAL DATA
PROVIDED WHEN CONTACTING THE DATA PROTECTION OFFICER**

If you have contacted the data protection officer of Sziget Ltd. please read this privacy notice carefully.

When you contact Sziget Ltd.’s data protection officer you necessarily provide personal data that we will process in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council (hereinafter: “**GDPR**”).

The Controller	Sziget Kulturális Menedzser Iroda Zártkörűen Működő Részvénytársaság (Sziget Cultural Management Private Company Limited by Shares, H-1033 Budapest, Hajógyári sziget, lot number: 23796/58., company registration number: 01-10-049598, tax number: 26189905-2-44, email address: dpo@sziget.hu ; hereinafter referred to as “ Controller ”).
The data protection officer’s contact details:	Data protection officer: Dániel Csáky Mailing address: H-1033 Budapest, Hajógyári-sziget hrsz: 23796/58. Email: dpo@sziget.hu
Personal data to be processed	<ul style="list-style-type: none"> • Name, • E-mail address, • Other person identification data that is necessary to identify the data subject or that is provided to the data protection officer (Controller) by the data subject when contacting the data protection officer • Content of the question, comment, complaint.
Purpose of processing	To exercise the right of access pursuant to Article 15 of the GDPR. To answer the questions of the data subjects related to processing of their personal data and to the exercise of their rights under the GDPR.
Duration of processing	The Controller deletes the personal data 5 years after the receipt of the request (question/comment/complaint).
Legal basis for processing	Legitimate interest of the Controller pursuant to Article 6 (1) f) of the GDPR.

	<p>The legitimate interest of the Controller is to comply with Preamble (59) of the GDPR, thus to answer the data subjects' requests within 1 month. The data processing is necessary because the Controller is obliged to prove that it has responded and the Controller is complied with the legal requirements.</p>
Transfer	
<p>Personal data are processed by the employees of the Controller in order to achieve the abovementioned purpose.</p>	
<p>No personal data will be transferred to third countries or to international organisations.</p>	
Rights, legal remedies, complaints	
<p>Pursuant to the GDPR, during the data processing, you may request access to the personal data and may request information about data processing (which will be provided by the Controller within no more than 1 month), may request rectification of personal data or the restriction of data processing, and you have the right to object.</p>	
<p>If you feel that the Controller has violated any of the legal provisions applicable to data processing, please contact the Controller first, using any of the above contact information, or at the following email address: dpo@sziget.hu. If this proves to be unsuccessful, you may initiate a proceeding with the Hungarian National Authority for Data Protection and Freedom of Information (Nemzeti Adatvédelmi és Információszabadság Hatóság, NAIH, mailing address: H-1125 Budapest, Szilágyi Erzsébet fasor 22/c., email: ugyfelszolgalat@naih.hu) or seek judicial remedy.</p>	

2 March 2020, Budapest